

AMERICAN ASSOCIATION OF PHYSICAL ANTHROPOLOGISTS

TO: AAPA membership and Annual meeting attendees
FROM: Anne Katzenberg, Vice President and Scientific Program Chair
RE: 85th annual meeting, American Association of Physical Anthropologists
Atlanta, Georgia – April 13 - 16, 2016

In 2016 we head to Atlanta – heart of the New South and the Peachtree City. Frank Williams and John Redmond (co-chairs) and their Local Arrangements Committee promise us the largest hotel in the state of Georgia and a nice selection of diversions to complement the scientific program.

Our 2015 meeting featured shorter afternoon podium sessions with dedicated time for poster sessions. We will continue this arrangement for 2016 based on positive feedback from 2015. We will also continue to have several activities on Wednesday, including the IDEAS workshop and the AAPA Women's Mentoring session in the daytime and the Wednesday evening **Committee on Diversity's 6th Annual Undergraduate Research Symposium** and reception (6-8pm), along with several topical mixers including teachers' liaison sessions, before our **Welcome Reception** (8pm).

Thursday night will feature the silent and live **Auctions** (starting at 4:30). Auction proceeds go directly to Pollitzer student travel awards. Please consider donating!

The **AAPA Business Meeting** will be held late on **Friday afternoon** – following the close of the regular sessions. We will showcase our Darwin Lifetime Achievement and Lasker Service Award winners, as well as the Pollitzer Student Travel, Professional Development, Early-Career Mentoring and Student Liaison winners. Please encourage your students and junior colleagues to become involved in the meetings, learn about governance of the AAPA, and earn grant and prize money through these events and competitions.

Saturday will once again feature the annual **AAPA Luncheon**, and in the early evening a **Closing Reception with Student Awards** will be the capstone to the meetings.

As always, *the inflexible and very tight production and publication schedule for the AJPA meeting supplement* requires a number of firm deadlines. Please read carefully the instructions on symposium and abstract preparation – both are now submitted ONLINE – and ensure that your materials are submitted by the deadline.

Please keep in mind these deadlines.....

Symposium proposals due ONLINE	July 15, 2015
Abstracts – 2016 AAPA Meeting (firm deadline)	September 15, 2015
Application for Student Liaison to ExComm	September 15, 2015
Application for Early Career ExComm Mentee	September 15, 2015
Nominations for Executive Committee	September 15, 2015
Nominations for Darwin & Lasker Awards	September 15, 2015
William S. Pollitzer Student Travel Award	January 1, 2016
Professional Development Grants	January 15, 2016
Abstracts - Undergraduate Research Symposium	February 1, 2016
Student Prize Presentation Applications Due	March 1, 2016
Last day to <u>pre</u> -register (without abstract)	March 13, 2016



I invite you to submit your symposium proposals and abstracts of research to be delivered in Atlanta! You may submit just one abstract as a first author (including presentations in symposia).

Each abstract must have one, unique author (and email) pre-registered at the time of submission. The AAPA on-line system identifies you and relates your abstract and registration by your email address, so please enter only one email address. If you have any questions regarding the submission of your symposium proposal, abstract, pre-registration, or the development of the scientific program, please contact Anne Katzenberg, by e-mail (aapavp2015@ucalgary.ca). Submission of symposium proposals, abstracts and pre-registration all occur ONLINE at meeting.physanth.org.

Webmaster, Ed Hagen, added a great feature to the online registration system that allows us to ask a series of opinion questions to help us plan this and future meetings. Responses from last year were reviewed by the executive committee and provided valuable feedback. Most questions are optional, but remember your answers are not anonymous.

Included with this first and final call for presentations are the following materials:

- A. Letter from Susan Antón, AAPA President (p. 3)
- B. Symposium proposal ONLINE submission instructions (**these have changed; due July 15**) (p. 9)
- C. Abstract preparation and submission instructions (*due Sept 15*) (p. 11)
 - Sample abstract (p. 11)
 - Online Submission guidelines and abstract classifications (p. 12)
- D. Early Career Executive Committee Mentoring Opportunity - Application (*due Sept 15*) (p. 13)
- E. Student Liaison to the Executive Committee - Application (*due Sept 15*) (p. 14)
- F. Call for Nominations: Vice President, President-Elect and One Executive Committee Member (p. 15)
- G. Call for Nominations: Darwin Lifetime Achievement Award (p. 16)
- H. Call for Nominations: Gabriel W. Lasker Service Award (p.17)
- I. Education and Committee on Diversity Workshops – Applications *due Nov. 1 and Jan 15* (p. 18)
- J. Student Travel Award (undergrads may apply) - Application (*due Jan. 1*) (p. 19)
- K. Professional Development Grants - Application (*due January 15*) (p. 20)
- L. Abstracts for Committee on Diversity Undergraduate Research Symposium (*due Feb 1*) (p. 21)
- M. Student Presentation Award Competition - Application (*due March 1*) (p. 22)
- N. Pre-registration information (p. 23)
- O. Hotel information (p. 24)
- P. Get Involved! (p. 24)
- Q. Auction donation reminder (p. 25)
- R. Guidelines for preparation of effective poster presentations (p. 26)
- S. Guidelines for preparation of effective podium presentations (p. 27)

Finally, my sincere thanks to all the members who serve on various AAPA committees including the program, local arrangements and many others. If you are interested in volunteering, please let me know. The success of these meetings is due to the cooperation of our members and their willingness to work together for the greater good.

Sincerely,



M. Anne Katzenberg
Vice President and Scientific Program Chair, AAPA)
aapavp2015@ucalgary.ca

AMERICAN ASSOCIATION OF PHYSICAL ANTHROPOLOGISTS

May 26, 2015

Dear AAPA Members and Meetings Attendees:

In 2016 we move to Atlanta, Georgia for our 85th annual meeting! From April 12 to 16 our Local Arrangements (LAC) Co-Chairs, Drs. Frank Williams and John Redmond, and Program Chair, Dr. Annie Katzenberg, promise a wealth of science, enrichment and other activities (although sadly we will be a bit early for peach cobbler). As I write, the Georgia Aquarium has just welcomed a newborn Beluga Whale (at a whopping 59” and 126 pounds), the Braves are in 3rd place in the National League East, May is Archaeology Month at the Fernbank Natural History Museum, the Center for Civil and Human Rights is hosting the Morehouse Collection of Dr. King, the CDC museum has several permanent and rotating exhibits, and Zoo Atlanta is preparing for its annual Brew at the Zoo. Here’s a hint, a nine day City Pass will get you access to all but the baseball.... and still leave plenty of time for savoring the excellent science presented by your colleagues!

So please encourage your colleagues and students who are not already members of AAPA to join and attend the Atlanta meeting. Please also encourage their participation with our sister societies’ who will meet in conjunction with us: the Human Biology Association (HBA), the Paleopathology Association (PPA), the Paleoanthropology Society (PAS), the American Association of Anthropological Genetics (AAAG), and the Dental Anthropology Association (DAA).

This “call for papers” provides details on AAPA abstract submission and symposium organization as well as ancillary workshops, events and prize opportunities. As in previous years, the symposium proposal deadline is July 15 and the abstract deadline is September 15 – both are online processes. When you submit your abstract you will be asked to choose keyword categories – don’t forget that Education topics, including research, assessment and outreach are among these. We had several great education related sessions last year, a trend that I hope will continue. The payment interface will be a bit different (but we hope smoother) this year now that we have partnered with Burk Associates Inc (BAI) who will be handling both payment and registration for the 2016 meeting. You will be able to pay directly with a credit card (rather than through paypal) and payment will be required at the time of submission. Remember that if your children are attending and completing a science project, we can offer them a complimentary name tag (please contact Anne Grauer, the Secretary-Treasurer). As in years past, you will find a registration survey to solicit your suggestions for executive committee nominees, programming and other activities. Importantly, as we indicated in our April 2015 Open Letter, when you register for the meetings this year you will also find a short agreement concerning the role each of us plays in fostering a meeting in which all attendees can participate free from harassment.

St Louis is going to be a hard act to follow – but we know Atlanta is up to the task. We are extremely grateful to our Missouri LAC host, Dr. E.A. Quinn, and her colleagues who managed to provide an abundance of food, space and camaraderie that paired seamlessly with the scientific programming of the 2015 Vice-President and Program Chair, Dr. Annie Katzenberg. Annie’s committee reviewed symposia proposals and more than 1000 abstracts and she single-handedly arranged them into excellent sessions. (Phew!) In light of member input around the scientific importance of contributed poster presentations, we will continue in Atlanta the innovative **Poster-Only presentation time** that we started in St. Louis. Each afternoon of the meetings will find two hours when we can talk science with authors at their posters without having to juggle podium talk times. As AAPA grows and innovates we need your continued input to improve our meetings. So please use the registration

survey to provide your ideas and comments on ways to expand the meetings. And of course, I am always happy to hear from you by email.

In Atlanta, we continue our other successful premier programming.

§ The **6th annual Committee on Diversity Undergraduate Research Symposium (COD URS)** will be held Wednesday April 13, with an abstract deadline of February 1st. All AAPA undergraduate members are eligible to participate. Please encourage your students to submit an abstract for this great event (see details later in this Call). The full program of The 5th annual COD URS in St. Louis, which drew a record number (58!) of posters from undergraduates around the country, can be found at http://physanth.org/documents/31/COD_URS--2015_Program.pdf. Please direct questions to Drs. Cara Wall-Scheffler and Dr. Marcie Myers who developed and run the program and to which it owes its great success.

§ Thursday night the **AAPA silent and live AUCTION** from 4:30-8pm promises fun in benefit of a good cause (student travel awards). The 2015 Auction in St. Louis was run by a small army of volunteers and earned more than \$8000 for student travel! In previous years we've had items both anthropological (i.e., osteometric equipment, original Hooton illustrations, fossil casts) and not (i.e., art, jewelry, walnuts, libations, and trips) that have included items of all sizes and for all budgets. Please consider donating to, volunteering with or bidding at the auction (proxy bids are allowed). If you have ideas or questions please contact Dr. Josh Snodgrass. The auction is a fun, informal and slightly whacky competition for useful and beautiful useless items, so please join us next year! And of course, it's for a great cause!

§ Friday afternoon's **Career Development Panel** continues a history of topically important conversations for early career scientists. Last year's panel *Adversity, Strategy and Success* included Drs Kristina Aldridge, Rebecca Ferrell and Kat Willmore. This year's panel will provide advice for job applicants. For questions please contact committee chair, Joan Richtsmeier. The **Business Meeting and Awards Fete** starts just after the close of Friday sessions and includes recognition of grant and travel awardees and conferral of the AAPA lifetime awards. Last year Dr. Phyllis Dolhinow received the Darwin Lifetime Achievement Award and Dr. Dennis O'Rourke received the Gabriel Lasker Distinguished Service Award. Can't wait to see who's next! And we make important AAPA related decisions, so please attend and lend us your voice! (P.S. A little bird suggests there may also be a raffle this year...).

§ On Saturday, the **AAPA Luncheon** provides a keynote speaker and yummy victuals—our heartfelt thanks to Dr. Nina Jablonski for a great event in St. Louis and we look forward to Dr. Lee Berger's talk in Atlanta. And Saturday evening we close out the meeting with the capstone **Closing Reception and Student Awards Ceremony** where the student presentation winners are announced (see below) and food and frivolity prevail.

We also have exciting new programming on offer in Atlanta!

§ On Wednesday April 13th we offer two **AAPA Committee on Diversity Workshops** made possible through the initiative of our volunteer-members to secure external grants. The COD Women's Initiative (funded by an Elsevier Foundation Grant written by Drs. Robin Bernstein and Andrea Taylor) will offer an afternoon mentoring workshop for graduate students, the third in their successful series. The COD IDEAS (Increasing Diversity in Evolutionary Anthropological Sciences) program will offer a day-long NSF-Funded science and mentoring workshop for minority undergraduate and graduate students as well as networking and local outreach throughout the meetings. For questions contact the PIs Dr. Susan Antón or Dr. Ripan Malhi. Details of application deadlines and scope for both can be found later in this call for papers.

§ On Thursday directly before the Auction benefitting student travel we will sponsor a **Title IX workshop**. Stay tuned to the AAPA website and facebook page for details and updates. Questions? Contact me.

§ On Friday we will start an informal conversation series, **Organizing with the Officers**, where you can bring your ideas and insights directly to the AAPA officers. Stay tuned to the AAPA website and facebook page for details and updates. Questions? Contact me.

§ On Saturday we are expanding our **Educator outreach workshop** for local teachers (see additional details later in this call for papers). And building on the success of the St. Louis COD Panel: *In the Shadow of Ferguson*, organized by Dr. Agustín Fuentes, this year we begin a Saturday Afternoon **Presidential Panel** series. The annual series, co-sponsored by multiple AAPA committees, will feature important discussions of concern to the entire anthropological community. The inaugural panel will focus on harassment.

For information and ideas on any of the above, please contact me directly.

The AAPA encourages the participation and early career development of its members.

Through the **Early Career Executive Committee Mentoring** and the **Student Liaison to the Executive Committee** competitions a recent PhD and an advanced graduate student member have the opportunity to provide input to the executive committee. Both positions provide modest funding to defray the costs of attending the meetings (details on application and scope can be found later in this call for papers). I am pleased to welcome Dr. Ashley Hammond (Stony Brook University) our new Early Career Executive Committee Mentee and Melanie Beasley (San Diego State University) our new Student Liaison. And I am grateful to Dr. Jonathan Bethard and Christine Stantis who have brought the committee important insights in these positions last year.

Putting our money where our mouth is AAPA also sponsors several prizes and grants including the **Professional Development Grants** (to support the research of recent, un-tenured PhD's), **Pollitzer Student Travel Awards** and **Student Presentation Prizes**.

The Professional Development Grants are overseen by the Career Development Committee, chaired by Joan Richtsmeier. The committee evaluated 22 proposals and awarded five grants (\$5,000 each) in 2015. The deadline for applications is January 15, 2016.

The 2015 Professional Development Grants went to:

Sharon Kessler (McGill University) “Mouse lemurs as potential sentinels and reservoirs of diseases”

Marin Pilloud (University of Nevada Reno) “Dental phenotypic variation in Neolithic Anatolia: Identifying social structure and population movement in early farming societies”

Davide Ponzi (University of Chicago) “Role of puberty in the development of chronotype in a rural caribbean community”

Elizabeth ‘EA’ Quinn (Washington University) “I breastfeed, therefore I am”

Christopher Shaffer (Grand Valley State University) “Ethnoprimateology of the Konashen community owned conservation concession, Guyana”

The AAPA Student Presentation Prize competition is overseen by the Student Affairs Committee, chaired this year by Dr. Tony Di Fiore. The Anatomy in Anthropology awards were chaired this year by Dr. Rebecca Jabbour. The students are honored by name at the Saturday evening AAPA Closing Reception and Student Awards Ceremony. Each awardee receives a cash award and each honorable mention receives several books (donated this year by Cambridge University Press, Harvard University Press, W.W. Norton Publishers, and John Wiley and Sons Publishers). In 2015, there were five named AAPA student presentation prizes, five AAPA honorable mentions, and two joint AAA(anatomy)-AAPA student awards presented.

The 2015 Student Presentation Prizes went to:

Juan Comas Prize: *Michael Granatosky* (Duke University) for his podium presentation “Kinetics of below branch quadrupedal walking in primates and other mammals: Implications for the evolution of specialized suspensory locomotion”

Earnest Hooton Prize: *James Herrera* (Stony Brook University) for his poster presentation “Environmental instability and functional traits explain lemur ecological community structure”

Aleš Hrdlička Prize: *Eleanor Dove* (Liverpool John Moores University) for her poster presentation “A (w)hole new idea: Using nutrient foramen location to identify relative growth and the center of ossification in juvenile tibiae”

Mildred Trotter Prize: *Mary Cole* (Ohio State University) for her poster presentation “A semi-automatic method for intracortical porosity quantification with application to intraskeletal variability”

Sherwood Washburn Prize: *Maryjka Blaszczyk* (New York University) for her podium presentation “Boldness in wild vervet monkeys: Individual differences and consistency across contexts”

AAA-AAPA Anatomy in Anthropology Prize: *Ian George* (University of Missouri) for his podium presentation “Mapping language networks in the human brain”

AAA-AAPA Anatomy in Anthropology Prize: *Zachariah Hubbell* (Ohio State University) for his poster presentation “Age-related trends in human trabecular bone connectivity at the cortical-trabecular interface in the proximal tibial metaphysis”

The 2015 AAPA Student Presentation Honorable Mentions went to:

Catalina Villamil (New York University) for her poster presentation “The influence of cranial and postcranial integration on the evolution of hominin basicranial morphology”

Leah Sparrow (Calgary) for her podium presentation “Do longer limbs translate into a reduced cost of transport? A study of locomotor performance and gait in the Longshanks mouse”

Megan Petersdorf (New York University) for her poster “What can the skeleton tell us about flanging? Hard-tissue markers of cheek flanges in *Mandrillus*”

Nicholas Holowka (Stony Brook University) for his podium presentation “Chimpanzee foot and ankle joint motion during vertical climbing”

Halska Glowacka (Arizona State University) for her poster presentation “A biomechanical perspective on variation in molar emergence ages in Primates”

The William Pollitzer Travel Awards of \$500 help defray the costs of attending the AAPA meetings. All AAPA student members (undergraduate and graduate) are eligible to compete regardless of whether they are giving a presentation. The essay competition, run by the Student Affairs Committee chaired by Dr. Tony Di Fiore, this year received a total of 40 submissions, down from 128 submissions last year. The decline in submissions we suspect was due to a much earlier deadline and a requirement that each student receive just one award during their career. Both have been relaxed (see details later in this call). A total of 24 awards were made in response to the following essay prompt:

Biological anthropologists, like most other anthropologists, are intimately interested in diversity -- genetic, phenotypic, behavioral, and cultural -- and yet the discipline, like many other academic fields, still is marked by less diversity among its ranks than we appreciate in the population at large. At the same time, national and international news reports are filled with incidents of discrimination and violence whose roots are deeply seated in racial, political, religious, and ethnic intolerance or in long-standing gender inequities. In a short essay (750 words maximum), discuss why and how the subject of diversity might better be brought to the fore in our discipline and how biological anthropologists might contribute productively to the larger conversation about the importance of diversity.

The 2015 Pollitzer Student Travel Awards went to:

Julia Arenson, Joel Bray, Loring Burgess, Maria Darr April Dobbs, Pedro Fernandez, Rebecca Gilmour, Kevin Knowles, Elaine Kozma, Myra Laird, Amanda Lee, Lydia Light, Brian Padgett, Samantha Patterson, Jeffrey Peterson, Kristen Ramirez, Malcolm Ramsay, Megan Rue, Marissa Stewart, Sarah Traynor, Lu Yao, and Samantha Yaussy.

Deadline Note: Please watch the AAPA website for the announcement of the Pollitzer prize question next fall! The deadline for essay submission is later this year and will be January 1, 2016.

The AAPA funds up to 30 Pollitzer Student Travel awards annually, with additional awards provided by the proceeds from the Thursday night **AAPA Auction**. Given this year's low submission rate for the Pollitzer essays –we were able to use AAPA Auction proceeds from 2014 to extend smaller travel awards to 28 undergraduate participants in the Committee on Diversity Undergraduate Research Symposium. These awards were made on a sliding scale depending on distance from the meeting venue and on the basis of a short statement on 'how you, your research or your activities contribute to diversity' as well as eligibility criteria established for McNair Scholars programs (e.g., first generation college students, students underrepresented in STEM; <http://www2.ed.gov/programs/triomcnair/eligibility.html>).

The 2015 Committee on Diversity Undergraduate Research Symposium travel awardees were:

Kathlena Anderson, Madelaine Azare, Jazmin Branch, Emily Chamberlain, Meytal Chernoff, Lauren Christopher, Sara Cooper, Nicole, Crow, Arielle Dening, Tyler Fording, Christian Freeman, Leslie Gotuaco, Vanessa Graves, Alycia Hall, Daniel Jager, Naomi Johnson, Syndnesy Johnson, Ingrid Lundeen, Risa Lundeen, Risa, Luther, Elizabeth Moore, Kyle Morley, Cody Mosher, Rachel Ogden, Colton Runion, Carley Schleien, Delaney Sztraicher, Yesenia Taveras Cruz, Emily Walco.

!Please consider donating to, volunteering with or bidding at the AUCTION - its for a great cause!

As you can see, the AAPA rests on the shoulders of our member-volunteers. I am especially thankful for Ed Hagen, our heroic web master and registration guru. The association would be lost without the members and chairs of our standing and ad-hoc committees (listed at <http://physanth.org/association>). A special shout-out of appreciation to those committee chairs whose terms ended this year - Sara Stinson (publications), Erin Riley (ethics), Danny Wescott (education) and their successors Peter Ellison and Trudy Turner (publications), Graciela Cabana and Jen Wagner (ethics) and Briana Pobiner (education). And I am mightily grateful to Josh Snodgrass and Ripan Malhi who will take over my roles on the Auction and Committee on Diversity, respectively, during my presidential term. I couldn't ask for a harder working, more thoughtful or more collaborative elected Executive Committee of the AAPA: Karen Rosenberg, President thru March 2015, Anne Grauer, Secretary-Treasurer; Annie Katzenberg, Vice-President and Program Chair, Peter Ellison, Editor of the American Journal of Physical Anthropology; Trudy Turner, Editor of the Yearbook of Physical Anthropology; Brenda Baker, Anthony Di Fiore, Josh Snodgrass, and Joan Richtsmeier members. To this group, I welcome Anne Stone and Leslea Hlusko who were elected in 2015 to replace Brenda Baker and Tony Di Fiore as members of the Executive Committee. We have been fortunate to have Brenda's able handling of Nominations, Elections and Distinguished Service Awards and Tony's masterful marshalling of the Student Travel and Presentation Prizes over the past three years. We wish them both some additional well-earned time for other pursuits (although Tony now jumps into the fire as local arrangements co-chair for Austin in 2018). To my predecessor, Karen Rosenberg, thank you for your graciousness and inspiration. You've been a tremendous ambassador for our discipline and I am lucky to have you to lean on for another year. To all the AAPA members who have agreed to run for various positions, THANK YOU. Please keep running, even if you do not get selected for the slate or elected the first time around.

To each and every AAPA member who works to keep our association running, THANK YOU!

The AAPA is only as strong as our members are involved. We have many volunteer opportunities - You can volunteer at any time by filling out the form at <http://physanth.org/about/volunteer/>. Or email me directly at susan.anton@nyu.edu with your ideas and interest in helping.

There are a million things to do before the 85th annual meeting but (to paraphrase a famous southern bell)...I'll think about that tomorrow! For now, I look forward with great anticipation to seeing and learning from you in Atlanta!



Susan Antón
AAPA President
susan.anton@nyu.edu

Call for Presentations and Nominations; Prize and Program Announcements

85th Annual Meeting of the American Association of Physical Anthropologists

Atlanta, Georgia – April 13 - 16, 2016

B. Symposium Proposal Instructions – *deadline: July 15, 2015*

Symposia are intended to provide the opportunity to bring together experts — physical anthropologists and others — to address an important topic or theme in a coherent fashion and to highlight new advances, topics and areas of emerging interest.

Poster and Podium Symposia: Either podium or poster symposia may be proposed. *Tribute and memorial symposia should be submitted as poster symposia.* Regardless of the format of a symposium, each symposium must include dedicated time for discussion and each is limited to no more than one half-day in length.

Podium symposia proposals vary in length depending on whether they are scheduled in the morning or afternoon. Morning symposia may include **up to 14 papers** of 15 minutes each, and a 15-minute presentation by a discussant(s). Afternoon symposia may include **up to 11 papers** of 15 minutes each and a 15 minute presentation by a discussant(s). The difference in length is due to the dedicated time for posters in the afternoons. There will be a total of six podium symposia. Quarter-day symposia are possible, and should include no fewer than 6 papers (plus discussion). Podium symposium proposals that conform to the required number of half or quarter-day papers will be ranked as more desirable during review than those that are shorter.

Poster symposia proposals are more flexible and can include as few as 10 or as many as 20 posters. Each poster symposium proposal should include designated discussion times for specific posters or groups of posters. If organizers of poster symposia wish to have poster space for an introduction, conclusion, or discussion, please request this space in your proposal submission. As in recent years, poster symposia will be housed individually to facilitate discussion. Organizers may request AV equipment to allow for short synopses of posters. Organizers who wish to cater their event (at their own cost) should contact the Program Chair. Tribute and memorial symposia, if accepted, will be assigned to poster symposia.

Online Proposal Submission:

To submit your proposal, go to the ONLINE registration system at meeting.physanth.org.

You will need the following information:

- (1) Title of the Symposium
- (2) Submitter's email address and affiliation and the names and affiliations of co-organizers.
- (3) Indication of preference for poster or podium presentations. Please note that it may be impossible to honor your preference since we do not run concurrent podium symposia (thus six spots). Feedback from poster symposium participants has been very favorable.
- (4) A short abstract (300 word maximum) describing the content and purpose of the symposium. If your symposium is accepted, this paragraph will appear in the program issue at the top of the session.
- (5) Full names (spell out first names) and affiliations of the symposium participants, and the titles of their papers/posters in their order of presentation. Please indicate whether your participants have confirmed their participation. List all titles and authors in the order of appearance. Number each presentation. Start the next presentation on a new line.

Use the Following Format:

1. Title. Author1 Last Name, Full First Name spelled out (Affiliation); Author 2 as for Author1; etc..
2. Title. Author Last Name, Full First Name spelled out (Affiliation);.....
15. Discussant. Last Name, First Name (Affiliation).

Do not submit abstracts, registration materials, or fees at the time the symposium proposal is submitted. Note

that symposium participants who are not AAPA members pay the same pre-registration fee as members (see N. below).

Please note: The online system will send you a link via email to authenticate your registration – in some cases, especially gmail addresses and university email run by google - this email may be filtered as spam. If you do not receive your link within 15 minutes of registering, try a different email account. If the problem persists please email aapavp2015@ucalgary.ca.

The Review Process:

The entire AAPA Executive Committee and the Program Committee review and rank symposium proposals. The symposium organizer will be notified as to our decision to accept or reject the proposal, and the format (Poster or Podium) of accepted symposia no later than September 1, 2015.

Poorly focused proposals lacking sufficient planning and organization will be rejected. Proposals for podium symposia that do not follow the usual AAPA format of 15 minutes per presentation may also be rejected and should be discussed in advance with the program chair. Half-day symposia proposals for podium presentation that contain fewer than 10 presentations and a discussant will be ranked as less desirable than full symposia.

The number of sessions available for symposia is limited. Although every attempt will be made to accommodate the organizer's preferred mode of presentation, this may not be possible owing to the limited number of oral sessions available during three days of meetings. **Tribute and memorial symposia should be submitted as poster symposia.**

Acceptance of the symposium proposal does not guarantee acceptance of the individual abstracts; individual abstracts are subject to the same review and submission deadlines as are all other abstracts.

Once the symposium is accepted:

If the symposium proposal is accepted, symposia participants should submit their individual abstracts and register online at meeting.physanth.org. This should be done only *after* their symposium proposal has been formally accepted, but no later than Sept 15th. If the proposal is accepted, the symposium abstracts and other materials are due at the same time as all other abstracts (*September 15, 2015; see section B below*) and the submitting author should choose the appropriate named symposium from the drop-down menu. Please let your participants know about this as we receive over 1000 abstracts.

Acceptance of a symposium proposal does not ensure acceptance of individual abstracts.

We encourage symposia organizers to stay in close contact with their contributors and to review the abstracts prior to submission to ensure they comply with the requirements of regular abstracts. Poor abstracts will be rejected, even if they are part of a symposium that has been accepted. It is the responsibility of the organizer to ensure that all authors submit abstracts by the deadline. It is also the organizers' responsibility to insist that abstracts follow AAPA specifications (see below). All registration fees are due at the time of abstract submission. Abstracts for which payment is not completed by October 15 will be rejected. The date for abstract submissions is a firm deadline.

QUESTIONS? e-mail Anne Katzenberg aapavp2015@ucalgary.ca

Proposals must be submitted ONLINE by midnight (EST) *July 15, 2015*.

C. Contributed Paper and Poster Abstracts – *deadline: September 15, 2015*

Contributed research presentations convey leading research results to our peers. There is no limit on the number of abstracts that an individual may co-author; however, *each person may be the first author of only one abstract*. And every abstract must have a unique author (and email address) registered for the meetings.

Poster and Podium Presentations: The AAPA meetings offer the opportunity to deliver presentations in either a poster or a podium format. We maintain a limit of four simultaneous podium sessions (including invited symposia). Authors are asked to state their format preference as part of their online abstract submission. *We cannot guarantee your preferences can always be met.* Recent meetings have had a ratio of 3:1 posters to podium presentations. Reviewer advice and programmatic requirements may result in the moving of some abstracts from podium to poster *OR* from poster to podium format. **Final decisions regarding presentation type and abstract acceptance/rejection rest with the Program Chair.**

Abstract Preparation: Prepare your abstract carefully. To be accepted, the abstract must contain a clear statement of purpose, provide essential new information, including results of the investigation and conclusion(s), and address the importance of the findings for anthropology. **We are aware that many organizations accept abstracts without results, but the AAPA does not. To be accepted, an abstract must include clear evidence that data have been analyzed and results have been obtained.** Occasionally it is appropriate for abstracts to be submitted which do not include results but which are synthetic in nature. In general, however, abstracts are to present new results. *Abstracts should not exceed 250 words.*

A Note on Self-Plagiarism: Abstracts must not duplicate previously published abstracts. Abstracts that are substantially the same as published abstracts cannot be accepted as copyright may be held elsewhere.

Sample Abstract and Instructions: Please follow the formatting of the sample abstract below carefully with respect to bold and italics. Note the separate boxes on the on-line form for title, authors, affiliations & abstract.

How to prepare an abstract that will be accepted and placed in the session of your dreams

JOHN FALSTAFF¹, and PROSPERO OF MILAN². ¹Department of Anthropology, University of State A, ²Department of Anatomy and Neurobiology, State University B.

The abstract itself should not exceed **250 words** (excluding the list of authors, the title, and the grant acknowledgement). **Yes, we will be counting.....** This particular abstract is 245 words.

Your abstract should include an introduction, clear statement of the problem, and your hypotheses. You should also note the materials and methods you employed. The program committee expects to see evidence of data analysis in your abstract. However, do not include tables or figures. Please also avoid superscripts and subscripts, special symbols and formatting wherever possible. Your abstract should have a conclusion, which convinces us that the abstract makes an important contribution to the field. Do not include references.

Formatting software written by Ed Hagen will properly format your title, names, affiliations, and abstract body. However, you should provide the formatting for *Genus species* names. And it is important that you provide us with accurate and consistent information with each of the abstracts you submit. Please include the first name (not initials) of each author so that we may produce an accurate index. Software developed by Ed Hagen will use names and affiliations to identify abstracts by the same author. If you are on more than one abstract, make sure that your name and affiliation is identical in each abstract, so that we can index all abstracts to your name. Choose abstract classifications that best match your topic. Choose several to have a better chance of having your preference met. **Please proof-read your abstract carefully!**

The funding citation is entered separately from the body of the abstract and is limited to **30 words**. This entry should be limited to funding agencies. This notice has 30 words.

Online submission:

Pre-registration is required of First authors at the time of abstract submission. Payment is due at that time. Others are encouraged to pre-register (see section N, page 26 for details).

Author information is needed for ALL authors on the paper: Full name (spell out first names), affiliation, email address. Please confirm this information with your co-authors to ensure proper indexing of abstracts.

Title is entered separately from the abstract. Capitalize only the first word of the title and the first word after a colon. Please see the example above. Make sure your title is **bold**.

Abstract text is pasted into the online system. **Limit 250 words**. See instructions and formatting in the template above. Abstract content cannot be changed once submitted. **Please proof-read carefully!**

Funding statement (optional) text (*about funding only*) is to be pasted into the online system. **Limit 30 words**.

Abstract classification, to be chosen from the options below, should include at least three classifications

<p>Abstracts that are part of a symposium should choose the title of the symposium from the pull-down menu.</p>	<p>Nonhuman Primate Skeletal Biology</p> <ul style="list-style-type: none"> • Functional skeletal biology/biomechanics • Dental studies • Growth and development 	<p>Education Research in Anthropology</p> <ul style="list-style-type: none"> • Research on Best Practices • Research on Trends in Anthropology, New Programs/Tools/Resources
<p>Anthropological Genetics:</p> <ul style="list-style-type: none"> • Human genetic variation • Human population and phylogenetic studies • Non-human primate genetic variation • NHP population & phylogenetic studies 	<p>Human Skeletal Biology</p> <ul style="list-style-type: none"> • Functional skeletal biology • Dental anthropology • Growth and development • Forensic anthropology • Bioarcheology (& demography, population history) • Paleopathology, violence and warfare 	<p>Paleoanthropology</p> <ul style="list-style-type: none"> • Primate evolution • Early hominin evolution • Early <i>Homo</i> evolution • Late <i>Homo</i> evolution • Methods, taphonomy, taxonomy
<p>Human Biology</p> <ul style="list-style-type: none"> • Reproduction: menopause, menstrual cycles, menarche, breastfeeding, pregnancy • Reproductive strategies • Nutrition; Health & Disease • Human adaptation 	<p>Human Biology</p> <ul style="list-style-type: none"> • Epidemiology • Demography • Human variation • Growth and development • Epigenetic changes 	<p>Primateology</p> <ul style="list-style-type: none"> • Behavior • Reproduction • Life History • Ecology/conservation

Format preference (poster/podium/either) is indicated at the time of submission. We cannot guarantee you will be assigned your first preference. Our meetings feature many more posters than podium presentations.

Interested in chairing a session? The chair is responsible for arriving in advance of the session to assist with uploading papers, setting up posters, and generally troubleshooting. A podium session chair introduces talks and ensures that all oral presentations stay within the time limit and that the session runs neither fast nor slow. This requires a certain degree of assertiveness. *If you do not think you can stand up to a prominent member of the association who continues to speak after his/her allotted time, do not volunteer to be a session Chair.*

Technical Notes: The online system will email you a link to authenticate your submission – in some cases, especially gmail addresses and university email run by google, this email may be filtered as spam. If you do not receive your link within 15 minutes of registering, try a different email account. If the problem persists please email aapavp2015@ucalgary.ca. By the end of December 2015, abstract decisions will be distributed via email to the registered author. To avoid email filtering issues, at the end of abstract submission *you will receive a link that may be used to check abstract status*. Updates to that link will be available in late December.

The Review Process: The Program Committee includes scholars from a range of fields within our discipline. Each abstract is read by at least two members of the Program Committee with appropriate expertise. Each reviewer recommends acceptance/rejection and the most appropriate format (poster/podium) of an abstract. If two members recommend rejection, the abstract is reviewed by another member of the committee and by the Program Chair. The AAPA retains the right of rejection of any abstract. Decisions are final.

D. Early Career Executive Committee Mentoring Opportunity– *deadline: Sept. 15, 2015*

To increase the participation of its recent PhD members in the association, the AAPA Executive Committee offers an early career mentoring opportunity. The Executive Committee aims to increase the participation of early career professionals in AAPA governance to expand the vision of the association and to ensure a solid future of effective and dedicated officers.

Eligibility and Term: The successful candidate must 1) be a member (in good standing) of the AAPA at the time of application and for the duration of their tenure in the position, and 2) have received his/her PhD or other terminal doctoral degree within 4 years of the date of application. The position is for two years and includes an obligation to attend two full AAPA meetings including the Executive Committee meeting on Wednesday.

Role: The successful candidate will 1) shadow a member of the Executive Committee during the meetings, 2) assist him/her in their AAPA board-duties, and 3) bring to the AAPA President and the Executive Committee issues of interest and concern to members in their early careers. The successful candidate will attend the Executive Committee meeting for two consecutive years.

Support: For each of the two years of their tenure, the successful candidate will receive one complimentary hotel room for the Tuesday evening of the AAPA meetings to allow their attendance at the Executive Committee meeting on Wednesday. He/she will also receive up to \$500 toward travel costs each year.

Application Process: Please provide a CV and a cover letter including a short essay (of 500 words or fewer) on why you wish to serve in this capacity, and the Committee position you would most like to shadow and why (see the AAPA web-site for further information). Applications must be received no later than **September 15, 2015**. Email your application packet as a SINGLE pdf to: *Joan Richtsmeier, PhD* - jta10@psu.edu

Evaluation and Decisions: Applications will be reviewed and ranked by a subcommittee of the AAPA executive committee chaired by Dr. Joan Richtsmeier. Decisions of the committee will be confirmed by the entire AAPA Executive Committee. Recipients will be notified by November 1, 2015. The successful applicant is expected to attend and will be recognized at the AAPA Business Meeting.

E. Student Liaison to the Executive Committee, Applications – *deadline: September 15, 2015*

To promote the participation of its student members in the association, the Executive Committee has established an opportunity for a senior graduate student liaison to the Executive Committee. The position is for a one-year appointment, including attendance at two Executive Committee meetings, which provides a transition between the past and newly appointed student liaisons. The Committee hopes that increasing student participation will encourage a desire to serve the association in future years.

Eligibility and Term: The successful candidate must be a graduate student and a registered student member (in good standing) of the AAPA at the time of application and for the duration of her/his appointment. The position is for a single year and runs from the start of one annual meeting to the start of the next.

Role: The role of the student liaison will be to 1) share with the Executive Committee their ideas for increasing student participation in the AAPA and encouraging attendance at the business meeting, 2) Co-Chair the ad hoc student committee, 3) bring to the AAPA Executive Committee issues of interest and concern to the student members, and 4) assist the Chair of the Career Development Committee and the Auction Committee in their planning and implementation. The successful candidate will attend portions of the Executive Committee meeting in the year elected and will give the committee a brief report at the Executive Committee meeting and at the Business Meeting at the end of her/his term.

Support: The successful candidate will receive a complimentary hotel room on the Tuesday night of the AAPA meetings to allow their attendance at the Executive Committee meeting on Wednesday. He/she will also receive \$250 toward travel costs each year.

Application Process: Please provide a CV, letter of reference from your main advisor regarding leadership potential, a cover letter providing details concerning your status in your degree program (e.g., years in program and requirements completed such as ABD), and a short essay (of 500 words or fewer) indicating what you value as a student member of the AAPA and how you would promote student membership and involvement.

Applications must be received no later than **September 15, 2015**. Email your Cover letter, CV and Essay as a SINGLE pdf to: Dr. Anne Stone at ACStone@asu.edu. Your advisor's letter should be emailed directly to Dr. Stone.

Evaluation and Decisions: Applications will be reviewed and ranked by a subcommittee of the AAPA Executive Committee members chaired by Dr. Anne Stone and including the current student liaison, providing no conflict of interest exists. Decisions of the committee will be confirmed by the AAPA Executive Committee. Recipients will be notified by November 1, 2015. The successful applicant will be recognized at the AAPA Business Meeting.

F. Call for Nominations – *deadline: September 15, 2015*

Executive Committee Position(s): Nominations are requested from the AAPA Membership for the positions of: President-Elect (4 years total; 1 as elect, 2 as president, 1 as past-president) Vice President (2 years), and one AAPA Executive Committee Member (3-year term).

Eligibility: Nominees must be **Regular Members** in good standing of the American Association of Physical Anthropologists. Any AAPA member (student, regular, or special) may make a nomination. Self nominations are accepted. To check a nominee's membership status, logon at <http://birenheide.com/AAPA/memberinfo.php> and go to the members directory.

Nomination Slate: From the proposed, eligible nominees, the AAPA Nominations Committee, chaired by Dr. Anne Stone, will recommend to the Executive Committee two candidates per position and alternates for the official ballot. The President will contact potential candidates in advance of the ballot to obtain their willingness to run.

Voting: A link to the online ballot will be emailed to regular members in January. The poll closes in late February.

Current AAPA Executive Committee:

Susan Antón	President
Karen Rosenberg	Past President (position up for election)
Anne Katzenberg	Vice President (position up for election)
Anne Grauer	Secretary-Treasurer
Peter Ellison	Editor, <i>American Journal of Physical Anthropology</i>
Trudy Turner	Editor, <i>Yearbook of Physical Anthropology</i>
Leslea Hlusko	Executive Committee Member
Anne Stone	Executive Committee Member
Joan Richtsmeier	Executive Committee Member
Josh Snodgrass	Executive Committee Member (position up for election)

To Submit a Nomination: *All nominations must be received on or before **September 15, 2015.***

Submit a nomination when you submit your abstract online at www.physanth.org

Or, Email nominations to: Dr. Anne Stone - ACStone@asu.edu,

Or, print this form and mail to: Dr. Anne Stone
School of Human Evolution & Social Change
Arizona State University
Tempe, AZ 85287-2402

President-Elect (4-year term): _____

Vice-President (2-year term): _____

Member of the Executive Committee (3-year term): _____

G. Charles R. Darwin Lifetime Achievement Award – NOMINATION FORM:

The Charles R. Darwin Lifetime Achievement Award was established in 1992 to recognize and honor distinguished senior members of the American Association of Physical Anthropologists. The Executive Committee of the AAPA invites the membership to submit names of nominees for this prestigious award. Nominees should have demonstrated a lifetime of contributions and commitment to Physical Anthropology through their scholarship, training, and service to the AAPA. Posthumous awards will not be considered. Previous recipients of this award are George Armelagos, Paul T. Baker, C. Loring Brace, Alice M. Brues, Jane E. Buikstra, Phyllis C. Dolhinow, A. Roberto Frisancho, Stanley M. Garn, Eugene Giles, Morris Goodman, F. Clark Howell, William W. Howells, William Hylander, Francis E. Johnston, Clifford Jolly, Gabriel W. Lasker, Michael Little, Frank B. Livingstone, M.F. Ashley Montagu, Charles Oxnard, William S. Pollitzer, Derek F. Roberts, Elwyn Simons, Robert Sokal, T. Dale Stewart, Phillip V. Tobias, Russell Tuttle, Sherwood L. Washburn, and Milford H. Wolpoff.

Nomination Process: Nominees are identified through the completion and return of the information requested in this form and a one-page description (see below) to the Nominations Committee Chair by September 15, 2015. The AAPA Executive Committee evaluates the nominations and identifies a short list of nominees. A more detailed letter of nomination and CV *may* then be requested from the original nominator if necessary. The Executive Committee makes the final selection and the awardee and nominator are informed by the President by January. The award of an engraved bronze statue of Charles Darwin will be presented at the Business Meeting of the 85th Annual Meeting of the American Association of Physical Anthropologists in Atlanta. The awardee will be introduced by the nominator (in the case of multiple nominations, a single nominator will be selected).

All members including students, are encouraged to attend the business meeting to join together in this important recognition of a distinguished senior member of the AAPA,

Rollover of Nominations: Nominations made in 2014, but not awarded, will be considered by the Executive Committee for one additional year without requiring renomination. Nominators who wish to provide additional information should contact Dr. Anne Stone. Nominations made prior to 2014 must be resubmitted.

Deadline and Submission: All materials must be received no later than *September 15, 2015*:

Electronic submission is preferred. Email the following information and a one page description of the nominees qualifications (in .doc, .docx, or .pdf) to ACStone@asu.edu.

Or, return this form by regular mail to: Dr. Anne Stone, School of Human Evolution & Social Change, Arizona State University, Tempe, AZ 85287-2402

NOMINATION FOR AAPA CHARLES R. DARWIN AWARD (Due September 15th):

Nominee's name _____

Nominator: _____

Telephone: _____

Address: _____

Email: _____

Provide a ONE PAGE description of the nominee's qualifications and contributions to physical anthropology and the American Association of Physical Anthropologists. Please use .doc, .docx, or .pdf format.

H. Gabriel W. Lasker Service Award - NOMINATION FORM:

The Gabriel W. Lasker Service Award was established in 2006 to recognize and honor individuals who have demonstrated a history of excellence in service to the American Association of Physical Anthropologists, its members, and/or the field of physical anthropology. Nominees do not have to be AAPA members. Posthumous awards will not be considered. The award is named in honor of the late Gabriel W. Lasker, former AAPA President, Vice President, Secretary-Treasurer, Executive Committee member, founding editor of the *Yearbook of Physical Anthropology*, and long-term editor of *Human Biology*.

The Executive Committee of the AAPA invites the membership to submit names of nominees for this prestigious award. Previous awardees are: Frederick T. DeKuyper, Clark S. Larsen, Martin Nickels, Dennis O'Rourke, Eugenie Scott, Fred Smith, Trudy Turner, Phillip Walker, Mark Weiss, and Curtis Wienker.

Nomination Process: Nominees are identified through the completion and return of the information requested in this form and a one-page description (see below) to the Nominations Committee Chair by September 15, 2015. The AAPA Executive Committee evaluates the nominations and identifies a short list of nominees. A more detailed letter of nomination and CV *may* then be requested from the original nominator if necessary. The Executive Committee makes the final selection and the awardee and nominator are informed by the President by January. The award will be presented at the Business Meeting of the 85th Annual Meeting of the American Association of Physical Anthropologists in Atlanta. The awardee will be introduced by the nominator (in the case of multiple nominations, a single nominator will be selected).

All members including students, are encouraged to attend the business meeting for this important recognition of a distinguished senior member of the Physical Anthropology Community.

Rollover of Nominations: Nominations made in 2014 but not awarded will be considered by the Executive Committee for one additional year without requiring renomination. Nominators who wish to provide additional information should contact Anne Stone. Nominations made prior to 2014 must be resubmitted.

Deadline and Submission: All materials must be received no later than *September 15, 2015*:

Electronic submission is preferred. Email the following information and a one-page description of the nominee's qualifications (in .doc, .docx, or .pdf) to ACStone@asu.edu.

Or, return this form by regular mail to: Dr. Anne Stone, School of Human Evolution & Social Change, Arizona State University, Tempe, AZ 85287-2402

NOMINATION FOR AAPA GABRIEL LASKER AWARD (Due September 15th):

Nominee's name _____

Nominator: _____

Telephone: _____

Address: _____

Email: _____

*Provide a **ONE PAGE** description of the nominee's qualifications and contributions to physical anthropology and the American Association of Physical Anthropologists. Please use .doc, .docx, or .pdf format.*

I. NEW! Education and Committee on Diversity Workshops - deadlines: November 1, 2015 and January 15, 2016.

Education Committee Teacher Training Workshops (Volunteer Deadline, November 1).

This ~4 hour workshop for teachers is held during the annual meeting. We focus on presenting classroom-ready activities, mainly for high school and community college biology classes. If you have materials suitable for this workshop and are interested in participating, or are interested in other possible new initiatives of the Education Committee, please contact Committee Chair Briana Pobiner at pobinerb@si.edu by November 1, 2015.

NSF-Funded - Committee on Diversity IDEAS (Increasing Diversity in Evolutionary Anthropological Sciences) Program for Students (Application Deadline, November 1).

The IDEAS program includes a day-long science and mentoring workshop for undergraduate and graduate students the Wednesday of the AAPA meetings, networking events throughout the meeting and a virtual mentoring network throughout the year.

Wednesday, April 13, 2016 8:00 am - 5:00pm: The core workshop provides a team, a space, and a suite of activities to engage issues of scholarship, professional preparation and community building. The workshop will include 15 IDEAS Student Scholars (both undergraduate and graduate) and 15 IDEAS Faculty. The day-long meeting includes scientific presentations by faculty scholars, thematically and topically focused mentoring groups, and introduction to tools, resources and practices to help meet the challenges and opportunities faced by students from racialized minority groups traditionally underrepresented in physical anthropology and first generation college students.

IDEAS Student Application deadline is November 1, 2015. Applicants must be graduate or undergraduate students in programs in biological anthropology or related disciplines. IDEAS Students receive travel to and lodging for the entirety of the AAPA conference as well as funding toward poster printing for those participating in the COD Undergraduate Research Symposium. Application materials will be available online at physanth.org in the Fall of 2015 with decisions provided by late January 2016. Questions? Please contact: Ripan Malhi (malhi@illinois.edu), Susan Antón (susan.anton@nyu.edu), Agustin Fuentes (afuentes@nd.edu).

Elsevier Foundation Funded - Committee on Diversity WIN (Women's Initiative), Graduate Women's Professional Development Workshop (Application Deadline, January 15).

The WIN workshop focuses on the challenges and opportunities faced by graduate student women.

Wednesday, April 13, 2016 –12:00pm - 5:00pm: The workshop offers practical tools and resources to help women graduate students strategically navigate their paths forward. As part of this workshop, participants will hear from colleagues who will present their personal stories, describe their career paths, and address issues of work-life balance from their perspectives. Panelists have been selected for their specialized knowledge in particular areas and demonstrated success in navigating their careers. They will provide inspiring stories and valuable advice to support career advancement. Participation will involve interactive activities and require some advance preparation. Participants are expected to attend the entire half-day session.

Registration deadline is January 15, 2016. Enrollment includes lunch. Attendees must be graduate students in programs in biological anthropology or related disciplines. Registration materials will be available online at physanth.org in late 2015 with decisions provided by late January 2016. For questions please contact: WIN co-chairs: Robin Bernstein (robin.bernstein@colorado.edu) or Andrea Taylor (andrea.taylor@duke.edu).

J. Pollitzer Student Travel Awards - *deadline: January 1st, 2016 (new!)*

The Pollitzer Student Travel Awards are designed to help students defray the costs of attending the AAPA meetings. They are named in honor of William S. Pollitzer, a Human Biologist who taught at the University of North Carolina, Chapel Hill, was a Darwin Lifetime Achievement Awardee, and past president of the AAPA.

Qualifications: This award is open to all AAPA **members in good standing** (undergraduate and graduate) who are students and attending the annual meeting. You do NOT have to present a paper or poster to compete or receive an award. In order to be eligible for a travel award, you MUST be a student member of AAPA at the time that you apply AND at the time the meeting is held (you may check your membership status at <http://birenheide.com/AAPA/memberinfo.php>. If you cannot logon or retrieve your membership credentials please contact Heide Rohland at hrohland@burkinc.com). Students who are not current members must have a completed application submitted by January 1. **Preference will be given to applicants who have not previously received a Pollitzer Award**

Award: Each award of \$500 is made to defray travel costs to the meetings.

Application Essay: Awards are made on the basis of an essay of no more than 750 words long (excluding references). The essay question changes each year. Any submission over 750 words will be automatically disqualified.

Essays must be submitted online by **January 1, 2016**. The topic question will be posted by September 15 and the online application will be available by a link at physanth.org by mid October.

Topic: This year's essay topic will be posted on our webpage, <http://physanth.org>, by September 15, 2015.

Essay Evaluation and Scoring Procedures: The AAPA Student Affairs Committee will evaluate each submission with an identification number to mask applicants' identities. Because your submission will be evaluated anonymously, please be sure NOT to include your name, institutional affiliation, or other identifying information in the text of your submission. When distributed to the judges, each essay will be identified by a number assigned by the committee chair. The scoring criteria are:

1. Clarity and focus. 45 points possible
2. Originality of thought and insight. 45 points possible
3. Grammar and spelling. 10 points possible

The average scores from all judges will be used as the basis for deciding the winners of the award, with the AAPA Executive Committee giving final approval of the committee's recommendation. Winners will be notified by mid- January 2016 and payment from the AAPA Secretary-Treasurer will be made via check or paypal once meeting registration and travel are confirmed.

K. Professional Development Grants Competition – *deadline: January 15, 2016*

The American Association of Physical Anthropologists recognizes that the professional development of talented scientists in the early stages of their careers is critical to the continued health and vitality of the discipline. To that end, the AAPA offers Professional Development Grants annually to qualified recipients, each in the amount of \$5,000. The AAPA website (<http://physanth.org>) has further information.

Eligibility: Applicants must have completed the Ph.D. or equivalent terminal degree in physical anthropology or an allied discipline. Applicants must be conducting applied or academic research that is within the disciplinary boundaries of physical anthropology. Applicants must be junior faculty members (including postdoctoral scholars, lecturers, and assistant professors) and must be non-tenured at the time of application and award. Membership in the AAPA is NOT a requirement. An applicant may receive only one Professional Development Grant during their career. The program is directed toward the career progress of individuals, therefore co-authored/multi-authored applications will not be considered. Completed applications must be received on or before **January 15, 2016**. Incomplete/late applications cannot be considered.

Application Procedure: Applicants are required to submit a research proposal, curriculum vitae, a letter explaining how this research will promote their careers, and a letter from a colleague (e.g., former supervisors) who can evaluate both the significance of the research and its impact on the applicant's career. Approvals to conduct the research (e.g., field permits, IRB, TACOS) are not required at the time of submission but should be in progress. Applicants will have until the end of the calendar year in which the award was received to secure necessary approvals and funds will not be released until approvals are in place.

A complete application includes: 1) Project Cover Sheet (signature required; downloadable from <http://physanth.org/career/funding-sources/aapa-professional-development-grant-program-cover-sheet>); 2) Cover Letter from the applicant explaining the importance of the proposed project for their professional career (500 word maximum); 3) Project Description which presents the nature of the project, the methodology to be employed, and the scientific importance of the proposed research, including the connection of the research to the larger goals of the discipline. This description (not to exceed 1500 words) should be written so that it can be evaluated by any professional physical anthropologist. A bibliography must be included and will not count toward the 1500 word limit. Illustrations and tables may be submitted but are not to exceed three pages of material (in addition to the project description and bibliography) and should include explanatory captions; 4) Budget (1 page max), which itemizes costs, briefly justifies the use of AAPA funds for these expenditures with reference to the proposed project, lists other grants submitted or received for this project, and explains any overlap in funding and the relationship of the AAPA grant to other funding. For example, can the project stand alone with only AAPA funding? The AAPA Professional Development Program does not allow overhead funds; 5) Curriculum Vitae for the applicant; and 6) Letter of support from a colleague (or supervisor) who can evaluate both the scientific merit of the project and its impact on the applicant's career. ***Parts 1-5 should be submitted as a SINGLE pdf document to: Dr. Joan Richtsmeier jta10@psu.edu. Item 6 should be emailed directly to Dr. Richtsmeier by January 15, 2016.***

If electronic submission is impossible, applications should be mailed to: Dr. Joan Richtsmeier, Department of Anthropology, Penn State University, University Park, PA 16802. FAXES ARE NOT ACCEPTABLE.

Applications must be received by **January 15, 2016**. Incomplete/late applications cannot be considered.

Evaluation and Decisions: Grant applications will be reviewed and ranked by a committee of AAPA members chaired by Dr. Richtsmeier. Decisions will be confirmed by the AAPA Executive Committee. Recipients will be announced in early Spring of 2016 and grantees will be recognized at the AAPA Business Meeting. Decisions of the Award Committee in any year are final and not subject to appeal or reassessment.

L. Committee on Diversity, Undergraduate Research Symposium - *deadline: February 1, 2016*

The Committee on Diversity will sponsor the 6th Annual Undergraduate Research Symposium to be held on the evening of Wednesday April 13th. Any abstract with an undergraduate as the first author is welcome. Please encourage your undergraduates to apply for this event!

Deadline: C.O.D. Undergraduate Research Symposium abstracts are due February 1, 2016.

Abstract Preparation and Submission: Abstracts should follow AAPA guidelines (see section B of this document); failure to do so will mean that your abstract is returned to you, unreviewed. Abstracts should be submitted electronically as a .doc/docx file to Dr. Cara Wall-Scheffler (cwallsch@spu.edu). Any abstract submitted to the main conference that has an undergraduate as first author will be considered, as long as we receive the abstract by the Feb. 1 submission date so we can allocate space. ***If you have also submitted your abstract to the main meetings***, please identify your abstract as 'already submitted/accepted' when you send it to us.

Review Process: Abstract review will be conducted separately from the main meeting's review process. Each undergraduate will be paired with a graduate student who will provide mentoring advice on abstract structure and content. Full participation in this mentoring is required for abstract acceptance. Graduate students are encouraged to volunteer to serve as reviewers/mentors (please see below).

Event: Posters should be hung by 5:30pm on Wednesday of the meetings. From 5:30 – 6 pm a private reception will be held for the undergraduates, their mentor, and their graduate student mentors during which participation certificates will be awarded by AAPA officers. The reception and posters will be open to the association members from 6:00-8pm on Wednesday. Undergraduates are expected to attend the entire event. Refreshments will be provided!

Graduate Student Volunteers: Graduate students interested in abstract review and undergraduate mentoring please contact Dr. Cara Wall-Scheffler (cwallsch@spu.edu).

Registration: Undergraduates participating in the symposium will receive complimentary AAPA meeting registration. Dr. Wall-Scheffler will contact you with details following the review process and abstract acceptance.

Reminder: Undergraduates can apply for Student Travel Awards no later than January 1, 2016 (See above).

M. Student Presentation Awards Competition – *deadline: March 1, 2016*

The American Association of Physical Anthropologists awards seven prizes to outstanding presentations at the annual meeting whose **first author is a student**. The prizes are the Juan Comas, Earnest Hooton, Aleš Hrdlička, Mildred Trotter, and Sherwood Washburn prizes and two AAA-AAPA Anatomy in Anthropology prizes. The prizes honoring Juan Comas, Aleš Hrdlička, Mildred Trotter, and Sherwood Washburn are for excellent presentation of either a podium or poster presentation. The Earnest A. Hooton prize is given for the best poster presentation. The Mildred Trotter prize is given for a superior presentation on bones and teeth, whereas the others are unrestricted as to subject matter. The AAA-AAPA Anatomy in Anthropology prizes are co-sponsored by the American Association of Anatomists and the AAPA and given yearly subject to co-funding from AAA. They honor the poster and podium presentations that are judged to best implement either traditional or state-of-the-art anatomical methodologies (e.g., histology, pathology, immunohistochemistry, gross dissection, imaging, developmental genetics, etc.) in innovative anthropological research. Research may be on past and living humans and nonhuman primates, or other animal models as long as the context is anthropological.

Eligibility: To be eligible for a prize, a paper or poster must meet the following criteria:

1. The first author must be a student member (or special member who is a student) of the AAPA at the time of abstract submission who has not previously won a prize for an AAPA presentation prize.
2. Individuals who have completed all terminal degree requirements before the abstract submission deadline are ineligible for a student prize. However, the first author may be a regular member at the time of presentation.
3. The first author must be a member of the AAPA at the time the meeting is held (student or regular).
4. The paper and the project to be presented must be primarily the work of the first author.
5. The abstract must have been ***accepted*** for either a podium or poster presentation.
6. The first author student must personally make the presentation of the paper or poster.
7. A summary of the presentation must be submitted to the competition by March 1, 2016.

Application Process: A summary of your presentation, following the guidelines below and the online guidelines should be submitted online **by March 1**. The online submission for this will be available AFTER all submission decisions are emailed in late December. This requirement replaces the need for a full manuscript.

Detailed instructions will be provided online, but you will need the following information:

- 1) Title;
- 2) Full names of authors and institution addresses;
- 3) If the paper is multi-authored, state the contributions of each of the authors in terms of intellectual and/or methodological investment;
- 4) If two student co-authors contributed equally to the paper, and wish to be considered as co-principal investigators (PI's) of the paper, indicate that this is the case. Should they win an award, they will each receive a check for half the amount of the total award.
- 5) The date, time and session number of your presentation.
- 6) A brief summary of the presentation (up to 1000 words, excluding references) organized under the following headings a) Research questions or hypotheses; b) Background to questions; c) Methods used to answer the questions; d) Results; e) Discussion; f) Conclusions; g) Bibliography

Submit online **by March 1, 2016**.

Review and Decisions: The Student Affairs Committee judges the written summaries and the visual/oral presentations given at the AAPA meetings for quality of ideas and clarity of presentation. Prizes are awarded at the Closing and Awards Reception on the last evening of the Annual Meetings.

Further information may be obtained from the Student Affairs Committee Chairperson Dr. Leslea Hlusko hlusko@berkeley.edu

N. Pre-Registration Information –required for all first authors of regular abstracts

Pre-registration: Pre-registration occurs at the time of abstract submission for all first authors. If you *are not submitting an abstract* and wish to preregister, you may do so online at physanth.org.

Registration Fees:

	Pre-registration* Before (or on) March 13 th , 2016	On-Site After March 13 th , 2016
AAPA Regular Members & Special Members**	\$150.00	\$175
Nonmember symposium participants	\$150.00	\$175
Nonmembers	\$350.00	\$375
Student Members** and Retired Members***	\$60.00	\$85
Nonmember Students**	\$125.00	\$150

*Registrants from certain countries are eligible for reduced PRE-registration rates of \$25 rather than \$150 for members, \$40 rather than \$300 for non-members and \$15 rather than \$60 for students. These reduced rates are available to residents of all countries classified by the International Monetary Fund as having "emerging" or "developing" economies (see a complete list at: <http://www.imf.org/external/pubs/ft/weo/2009/02/weodata/groups.htm#oem>). These rates are intended for permanent residents of these countries, including students training abroad, not for researchers working in these countries for a limited period of time. Please pay registration fees accordingly.

**Registrants whose membership has been preliminarily approved by the Chair of the membership committee, Josh Snodgrass (jjosh@oregon.edu) but will be officially approved at the 2016 business meeting may register as members.

***The retiree rate is available to 1) former full or special members who upon full retirement have had their written request for dues reduction approved by the Secretary-Treasurer and 2) lifetime members who upon full retirement request of the Secretary-Treasurer and are approved in writing for reduced registration.

****New this year!**

How To Pay: *You have the option of paying online or by mailing a check or money order.* New this year, online payment will be handled by credit card transaction rather than through PayPal. The system will automatically prompt you for your necessary input. If you opt to pay by check or money order, remittance should be sent immediately to the address below and must be received by October 15th. **IMPORTANT:** Abstracts unaccompanied by payment by October 15th will be rejected.

If mailing a check/money order (made out to ‘AAPA’) for your registration fee send to:

AAPA – Headquarters c/o Burk Associates Inc.
1313 Dolley Madison Blvd.
Suite 402
McLean, VA 22101

If you are bringing a child to the meetings and would like a complimentary name tag for him/her, please email the Secretary-Treasurer, Anne Grauer at agrauer@luc.edu

Receipts and Refunds: If your abstract is accepted and you cannot attend the meeting, your registration will be considered a donation to the AAPA. If your abstract is rejected and you do not plan to attend the meeting as a result, your pre-registration will be refunded upon request. You will be provided with a confirmation page at

the end of your online submission and pre-registration. This will serve as your receipt. If you require an additional receipt or notification, please contact the Secretary-Treasurer, Anne Grauer (agrauer@luc.edu).

Letters of Invitation and Certificates of Participation: International participants requiring official letters of invitation to obtain visas to enter the U.S. may email the Vice-President to request a letter. Electronic letters are provided without charge. Participants requiring hard copies will be charged the actual postage fee. Certificates of participation are not provided except on request. International participants requiring a certificate of participation must email the VP no later than March 1, 2016 at aapavp2015@ucalgary.ca

O. Hotel Information

The meeting hotel for the 2016 annual meeting in Atlanta, Georgia is the Atlanta Marriott Marquis. A substantial block of rooms has been reserved for this meeting. Everyone is encouraged to stay at the meeting hotel and to book early. **Please book prior to the March 22, 2016 (5:00 p.m. EDT) cut-off date.**

The hotel is located in downtown Atlanta, conveniently located close to the Peachtree Center MARTA train stop on the North-South line linking directly to Hartsfield-Jackson Atlanta International Airport, and is accessible via interstates 20, 75 and 85. The Greyhound Bus Station is close to the hotel while Amtrak is located a few miles north on Peachtree. The downtown location of the conference hotel provides access to restaurants and cafes, as well as a host of amenities within walking distance such as the Dr. Martin Luther King Jr. National Historic Site, Centennial Park, the World of Coca Cola, the CNN Center, the Margaret Mitchell Museum, the High Museum of Art, Piedmont Park and the Atlanta Botanical Gardens. Other sites of interest outside of downtown include Zoo Atlanta, Fernbank Museum of Natural History and Etowah Indian Mounds.

The Local Arrangements Website provides a wealth of information on the city and the meetings as well as information on reserving rooms. Please visit: <http://aapa2016atlanta.com/>. We will be providing up-to-date information on meeting news, local events, and hotel information. If you have additional questions, the local arrangements committee can be reached at aapa2016atl@gmail.com.

The AAPA has negotiated special conference rates at the meeting hotel as follows:

Atlanta Marriott Marquis: \$179.00 per room; local and state taxes (currently 8%) are not included.

Reservations may be made at the hotel direct link: <https://resweb.passkey.com/go/AAPA2016>

Or by phone (be sure to indicate our group "AAPA2016" to get the preferred rate:

Reservations Toll Free: 866-469-5475.

P. Get Involved!

The AAPA meetings take a village. If you are interested in volunteering, please fill out the form at <http://physanth.org/about/volunteer/> or email the President at susan.anton@nyu.edu

Q. Auction Donation Reminder – Benefits Student Travel Awards

As you begin planning for the meetings, please keep in mind items you might donate for the auction. Remember that the auction is not just an enjoyable social event... Each year proceeds from the auction provide funding for *additional* student travel awards. Last year, the auction made \$9,000 and these funds will be used in their entirety to support additional student travel awards to the 2016 AAPA meetings!

If we know of items in advance, particularly "big ticket" items, we will advertise them on the AAPA website so that our members can save their pennies! The auction is held Thursday evening and donations are TAX DEDUCTIBLE!

To Donate: please contact Josh Snodgrass (jjosh@uoregon.edu), Susan Antón (susan.anton@nyu.edu), or Herman Pontzer (herman.pontzer@hunter.cuny.edu).

R. Guidelines for Preparation of Effective Poster Presentations

Poster presentations provide more opportunities for direct discussion with interested viewers than do podium presentations. Because an oral presentation can be heard at one and only one time, whereas a poster presentation is available for several hours (symposia) and the entire day (contributed sessions) and its viewing can be tailored to fit individual schedules, the opportunities for reaching a large audience, receiving useful feedback, and discussing your research are as great or greater for a poster as an oral presentation. Good oral and poster presentations entail equal effort and importance and both should: (1) define the problem or state the central question being addressed; (2) indicate its importance; (3) tell what was done; (4) state what was found; and (5) consider the broader implications of the findings. Poster presentations are greatly enhanced by the use of good visual material that conveys the essential information including key points and research results. They allow the viewer to both read and see the results, which enhances understanding. To maximize the effectiveness of your poster, please consider the following.

Specific Suggestions:

1. **Dimensions:** The maximum poster size is 3'10" or 116 centimeters (horizontal dimension) by 4' or 120 centimeters (vertical dimension). Thus, two presenters will share the usual 8' by 4' poster board.
2. **Single page posters:** Effective posters can be prepared using software such as PowerPoint and printed on a wide format printer. It is recommended that posters prepared in this manner be rolled with the text to the outside for transport. However, be careful to protect the ink from being scratched. If you prepare your poster with a graphics program, the background of the poster should not make the text difficult to read.
3. **Organization:** Make an initial sketch of your poster presentation, allocating space for Introduction, Materials and Methods, Results, Summary and Conclusion. Focus attention on a few important points. Try different styles of presentation to achieve clarity and simplicity. Graphs and diagrams provide a clearer statement of your research results than tables. Use limited text to convey the essential information concerning the problem under investigation, methods, results and salient concluding points.
4. **Legibility:** The title should be legible 8 feet (2.44 meters) away; viewers should be able to easily read the remaining words from 5 feet (1.5 meters) away. Poster legibility suffers greatly when the type you use is too small. The letter size should be at least 24 point, with >24 even better. Smaller point size is strongly discouraged. Headings (e.g., Materials, Methods, and Results) should be bold type. Heading letter size should be larger than the text (36 point or larger). Use short, informative ("headline" style) titles to state the essential point of each figure. Avoid abbreviations, acronyms, and jargon. Use consistent type styles and letter sizes throughout. Some individuals have the misperception that posters are simply mounted papers (as though the author attaches a paper to a poster board). However, this is not the case. You will need to simplify the text of your paper to create an effective poster presentation. Avoid presenting lengthy bibliographies. These take up space and are distracting. The presenter might provide photocopies of figures and tables for distribution.
5. **Create a balance between figures, tables and text:** Figures and tables should occupy approximately half the viewing area. If you have only a few illustrations, make them large. *Try to limit the amount of text in your poster to 1500–2000 words so that it can be read in fewer than 10 minutes*
6. **Eye movement:** The pathway traveled by the eye should be natural, either top-to-bottom or left-to-right.

*****Simplicity and Legibility are Keys to Effective Poster Presentations*****

S. Guidelines for Preparation of Effective Oral Presentations

Podium presentations are scheduled into 15-minute time slots. To allow time for scientific interchange, presenters should try to dedicate 2-5 minutes *within* that time limit for questions. Like a poster, a good oral presentation should: (1) define the problem or state the central question being addressed; (2) indicate its importance; (3) tell what was done; (4) state what was found; and (5) consider the broader implications of the findings. It is not possible to cite all previous work, provide detailed descriptions of methods, or include all the data obtained in a 10-12 minute talk. A good presenter seeks to make a single point, and to make it simply, clearly, and concisely. Oral presentations are greatly enhanced by the use of good visual material. Good visuals convey the essential material of the talk, including key points and research results. They allow the listener to both see and hear; this enhances understanding. To maximize the effectiveness of your talk, please consider the following, and practice, practice, practice.

Specific Suggestions:

- 1. Clear purpose:** Effective visuals and talks make a single main point and tell a unified, coherent story. Organize your talk around a central theme. Develop a clear train of thought that does not get bogged down in detail. Provide a conclusion that summarizes the main points, and raises the important issues posed by the material you presented.
- 2. Freedom from non-essential information:** Unless the purpose of the talk is to present research methods or techniques, omit all but the key methodological details. Save non-essential information for responding to questions during the discussion period.
- 3. Graphs, diagrams, and tables:** Study results are best presented in graphic form. Diagrams can be used to present research design or study hypotheses. Avoid tables, especially those with more than a few rows and columns. Simplify your presentation so that you do not have to tell your audience “I know you can’t read the table in this slide but ...” Keep graphs and diagrams simple. Avoid gratuitous three-dimensional graphs that provide no more information than their two-dimensional equivalents.
- 4. Word slides:** If you use bullet or word slides – keep them simple and short. Do not use full sentences. Do not include more than 5-7 lines per slide (acknowledgements excepted).
- 5. Projection of presentations:** IBM-compatible laptops will be available at the podium for projection of PowerPoint, OpenOffice or Adobe Acrobat presentations. Do *not* bring a personal laptop to the podium! Please bring your presentation on a “hotplug” USB device. Macintosh users must add the “.ppt” extension to the end of the filename. Use common fonts such as Times Roman, Arial, and Helvetica. Under Page Setup, the presentation should be set to “On-screen show.” If you use the “Pack and Go” feature of PowerPoint, have the original .ppt file available on the USB device just in case. Please virus check your entire USB device. A final word to the wise: *Always* check your presentation on an IBM-compatible computer other than the one on which you prepared the presentation. This is the easiest way to detect compatibility “issues” *before* heading to the airport/podium.
- 6. Audio-visual equipment:** AAPA provides laser pointers, microphones, equipment for computer projection. Given the very low demand and high price for overhead and traditional slide projectors these media services are not provided.

*****Simplicity and Legibility are Keys to Effective Oral Presentations*****